House Bill 737 (AS PASSED HOUSE AND SENATE)

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By: Representatives Houston of the 170th, Powell of the 171st, and Rynders of the 152nd

A BILL TO BE ENTITLED AN ACT

To provide a new charter for the City of Norman Park in Colquitt County; to provide for incorporation, boundaries, and powers of the city; to provide for a governing authority of such city and the powers, duties, authority, election, terms, vacancies, compensation, expenses, qualifications, prohibitions, conflicts of interest, and suspension and removal from office relative to members of such governing authority; to provide for inquiries and investigations; to provide for oaths, organization, meetings, quorum, voting, rules, and procedures; to provide for ordinances and codes; to provide for a mayor and mayor pro tempore or vice mayor and certain duties, powers, and other matters relative thereto; to provide for administrative affairs and responsibilities; to provide for boards, commissions, and authorities; to provide for a city attorney, a city clerk, and other personnel and matters relating thereto; to provide for rules and regulations; to provide for a municipal court and the judge or judges thereof and other matters relative to those judges; to provide for the court's jurisdiction, powers, practices, and procedures; to provide for the right of certiorari; to provide for elections; to provide for taxation, licenses, and fees; to provide for franchises, service charges, and assessments; to provide for bonded and other indebtedness; to provide for auditing, accounting, budgeting, and appropriations; to provide for city contracts and purchasing; to provide for the conveyance of property and interests therein; to provide for bonds for officials; to provide for prior ordinances and rules, pending matters, and existing personnel; to provide for penalties; to provide for definitions and construction; to provide for other matters relative to the foregoing; to repeal a specific Act; to provide for an effective date; to repeal conflicting laws; and for other purposes.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF GEORGIA:

23	ARTICLE I
24	INCORPORATION AND POWERS
25	SECTION 1.10.
26	Name.
27	The City of Norman Park and the inhabitants thereof are reincorporated by the enactment of
28	this charter and are hereby constituted and declared a body politic and corporate under the
29	name and style City of Norman Park, Georgia, and by that name shall have perpetual
30	existence.
31	SECTION 1.11.
32	Corporate boundaries.
33	(a) The boundaries of this city shall be those existing on the effective date of the adoption
34	of this charter with such alterations as may be made from time to time in the manner
35	provided by law. The boundaries of this city at all times shall be shown on a map to be
36	retained permanently in the City of Norman Park City Hall and to be identified by the city
37	clerk as "Official Map of the Corporate Limits of the City of Norman Park, Georgia." A
38	photographic, typed, or other copy of such map or description certified by the City of
39	Norman Park shall be admitted as evidence in all courts and shall have the same force and
40	effect as the original map or description.
41	(b) The city council may provide for the redrawing of any such map by ordinance to reflect
42	lawful changes in the corporate boundaries. A redrawn map shall supersede for all purposes
43	the entire map or maps which it is designated to replace.
44	SECTION 1.12.
45	Powers and construction.
46	(a) This city shall have all powers possible for a city to have under the present or future
47	Constitution and laws of this state as fully and completely as though they were specifically
48	enumerated in this charter. This city shall have all the powers of self-government not
49	otherwise prohibited by this charter or by general law.
50	(b) The powers of this city shall be construed liberally in favor of the city. The specific
51	mention or failure to mention particular powers shall not be construed as limiting in any way
52	the powers of this city.

53 **SECTION 1.13.**

54 Specific powers.

55 The specific powers of the city shall include, but not be limited to, the following:

- 56 (1) Animal regulations. To regulate and license or to prohibit the keeping or running at
- large of animals and fowl and to provide for the impoundment of the same if in violation
- of any ordinance or lawful order; to provide for the disposition by sale, gift, or humane
- destruction of animals and fowl when not redeemed as provided by ordinance; and to
- provide punishment for violation of ordinances enacted under this charter;
- 61 (2) Appropriations and expenditures. To make appropriations for the support of the
- government of the city; to authorize the expenditure of money for any purposes
- authorized by this charter or for municipalities by the laws of the State of Georgia; and
- to provide for the payment of expenses of the city;
- 65 (3) Building regulation. To regulate and to license the erection and construction of
- buildings and all other structures; to adopt building, housing, plumbing, electrical, gas,
- and heating and air conditioning codes; and to regulate all housing and building trades;
- 68 (4) Business regulation and taxation. To levy and to provide for the collection of
- regulatory fees and taxes on privileges, occupations, trades, and professions as authorized
- by Title 48 of the Official Code of Georgia Annotated or other such applicable laws as
- are or may hereafter be enacted; to permit and regulate the same; to provide for the
- manner and method of payment of such regulatory fees and taxes; and to revoke such
- permits after due process for failure to pay any city taxes or fees;
- 74 (5) Condemnation. To condemn property inside or outside the corporate limits of the
- city for present or future use and for any corporate purpose deemed necessary by the
- governing authority, utilizing procedures as the same shall exist from time to time
- provided by the Official Code of Georgia Annotated;
- 78 (6) Contracts. To enter into contracts and agreements with other governmental entities
- and with private persons, firms, and corporations;
- 80 (7) Emergencies. To establish procedures for determining and proclaiming that an
- 81 emergency situation exists within or without the city and to make and carry out all
- reasonable provisions deemed necessary to deal with or meet such an emergency for the
- protection, safety, health, or well-being of the citizens of the city;
- 84 (8) Environmental protection. To protect and preserve the natural resources,
- environment, and vital areas of the city through the preservation and improvement of air
- quality, the restoration and maintenance of water resources, the control of erosion and
- 87 sedimentation, the management of solid and hazardous waste, and other necessary actions
- for the protection of the environment;

(9) Fire regulations. To fix and establish fire limits and from time to time to extend, enlarge, or restrict the same; to prescribe fire safety regulations not inconsistent with general law relating to fire prevention and detection and to fire fighting; and to prescribe penalties and punishment for violations thereof;

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- (10) Garbage Fees. To levy, fix, assess, and collect a garbage, refuse, and trash collection and disposal fee and other sanitary service charge as may be necessary in the operation of the city from all individuals, firms, and corporations residing in or doing business therein benefiting from such services or to whom such services are available; to enforce the payment of such charges, taxes, or fees; and to provide for the manner and method of collecting such service charges;
- 99 (11) General health, safety, and welfare. To define, regulate, and prohibit any act, 100 practice, conduct, or use of property which is detrimental to health, sanitation, 101 cleanliness, welfare, and safety of the inhabitants of the city and to provide for the 102 enforcement of such standards;
- 103 (12) Gifts. To accept or refuse gifts, donations, bequests, or grants from any source for 104 any purpose related to powers and duties of the city and the general welfare of its 105 citizens, on such terms and conditions as the donor or grantor may impose;
- 106 (13) Health and sanitation. To prescribe standards of health and sanitation and to 107 provide for the enforcement of such standards;
- 108 (14) Jail sentences. To provide that persons given jail sentences in the municipal court
 109 may work out such sentences in any public works or on the streets, roads, drains, and
 110 other public property in the city; to provide for commitment of such persons to any jail;
 111 or to provide for commitment of such persons to any county work camp or county jail by
 112 agreement with the appropriate county officials;
- 113 (15) Motor vehicles. To regulate the operation of motor vehicles and exercise control 114 over all traffic, including parking upon or across the streets, roads, alleys, and walkways 115 of the city;
- 116 (16) Municipal agencies and delegation of power. To create, alter, or abolish 117 departments, boards, offices, commissions, and agencies of the city and to confer upon 118 such agencies the necessary and appropriate authority for carrying out all the powers 119 conferred upon or delegated to the same;
- (17) Municipal debts. To appropriate and borrow money for the payment of debts of the city and to issue bonds for the purpose of raising revenue to carry out any project, program, or venture authorized by this charter and the laws of the State of Georgia;
- 123 (18) Municipal property ownership. To acquire, dispose of, lease, option, and hold in 124 trust or otherwise accept or transfer an interest in any real, personal, or mixed property, 125 in fee simple or lesser interest, inside or outside the property limits of the city;

126 (19) Municipal property protection. To provide for the preservation and protection of property and equipment of the city and the administration and use of same by the public; 127 and to prescribe penalties and punishment for violations thereof; 128 129 (20) Municipal utilities. To acquire, lease, construct, operate, maintain, sell, and dispose 130 of public utilities, including, but not limited to, a system of waterworks, sewers and 131 drains, sewage disposal, gas works, electric light plants, cable television and other 132 telecommunications, transportation facilities, public airports, and any other public utility; 133 and to fix the taxes, charges, rates, fares, fees, assessments, regulations, and penalties and 134 to provide for the withdrawal of service for refusal or failure to pay the same; (21) Nuisance. To define a nuisance and provide for its abatement whether on public or 135 136 private property; (22) Penalties. To provide penalties for violation of any ordinances adopted pursuant to 137 the authority of this charter and the laws of the State of Georgia; 138 139 (23) Planning and zoning. To provide comprehensive city planning for development by 140 zoning; and to provide subdivision regulation and the like as the city council deems 141 necessary and reasonable to ensure a safe, healthy, and esthetically pleasing community; 142 (24) Police and fire protection. To exercise the power of arrest through duly appointed 143 police and to establish, operate, or contract for a police and a fire fighting agency; 144 (25) Public hazard: removal. To provide for the destruction and removal of any building 145 or other structure which is or may become dangerous or detrimental to the public; 146 (26) Public improvements. To provide for the acquisition, construction, building, 147 operation, and maintenance of public ways, parks and playgrounds, recreational facilities, cemeteries, markets and market houses, public buildings, libraries, public housing, 148 149 airports, hospitals, terminals, docks, parking facilities, or charitable, cultural, educational, recreational, conservation, sport, curative, corrective, detention, penal, and medical 150 151 institutions, agencies, and facilities; to provide any other public improvements, inside or outside the corporate limits of the city; to regulate the use of public improvements; and 152 for such purposes, property may be acquired by condemnation under procedures provided 153 by the Official Code of Georgia Annotated as the same shall exist from time to time; 154 155 (27) Public peace. To provide for the prevention and punishment of drunkenness, riots, and public disturbances; 156 (28) Public transportation. To organize and operate such public transportation systems 157 as are deemed beneficial; 158 (29) Public utilities and services. To grant franchises or make contracts for or impose 159 taxes on public utilities and public service companies; and to prescribe the rates, fares, 160 regulations standards, and conditions of service applicable to the service to be provided 161

by the franchise grantee or contractor, insofar as the same are not in conflict with valid regulations of the Public Service Commission;

- (30) Regulation of roadside areas. To prohibit or regulate and control the erection, removal, and maintenance of signs, billboards, trees, shrubs, fences, buildings, and any and all other structures or obstructions upon or adjacent to the rights of way of streets and roads or within view thereof, within or abutting the corporate limits of the city; and to prescribe penalties and punishment for violation of such ordinances;
- (31) Retirement. To provide and maintain a retirement plan for officers and employeesof the city;
 - (32) Roadways. To lay out, open, extend, widen, narrow, establish or change the grade of, abandon or close, construct, pave, curb, gutter, provide drainage for, adorn with shade trees, or otherwise improve, maintain, repair, clean, prevent erosion of, and light the roads, alleys, and walkways within the corporate limits of the city; to grant franchises and rights of way throughout the streets and roads and over the bridges and viaducts for the use of public utilities; and to require real estate owners to repair and maintain in a safe condition the sidewalks adjoining their lots or lands and to impose penalties for failure to do so;
 - (33) Sewer fees. To levy a fee, charge, or sewer tax as necessary to assure the acquiring, constructing, equipping, operating, maintaining, and extending of a sanitary sewage disposal plant and sewerage system and to levy on those to whom sewers and sewerage systems are made available a sewer service fee, charge, or sewer tax for the availability or use of the sewers; to provide for the manner and method of collecting such service charges and for enforcing payment of the same; and to charge, impose, and collect a sewer connection fee or fees to those connected with the system;
 - (34) Solid waste disposal. To provide for the collection and disposal of garbage, rubbish, and refuse and to regulate the collection and disposal of garbage, rubbish, and refuse by others; and to provide for the separate collection of glass, tin, aluminum, cardboard, paper, and other recyclable materials and to provide for the sale of such items;
 - (35) Special areas of public regulation. To regulate or prohibit junk dealers, pawn shops, the manufacture, sale, or transportation of intoxicating liquors, and the use and sale of firearms; to regulate the transportation, storage, and use of combustible, explosive, and inflammable materials, the use of lighting and heating equipment, and any other business or situation which the city may deem to be dangerous to persons or property; to regulate and control the conduct of peddlers and itinerant traders and theatrical performances, exhibitions, and shows of any kind, by taxation or otherwise; and to license, tax, regulate, or prohibit professional fortunetelling, palmistry, adult bookstores, and massage parlors;

198 (36) Special assessments. To levy and provide for the collection of special assessments 199 to cover the costs for any public improvements; 200 (37) Taxes: ad valorem. To levy and provide for the assessment, valuation, revaluation, 201 and collection of taxes on all property subject to taxation; 202 (38) Taxes: other. To levy and collect such other taxes as may be allowed now or in the 203 future by law; 204 (39) Taxicabs. To regulate and license vehicles operated for hire in the city; to limit the 205 number of such vehicles; to require the operators thereof to be licensed; to require public 206 liability insurance on such vehicles in the amounts to be prescribed by ordinance; and to 207 regulate the parking of such vehicles; 208 (40) Urban redevelopment. To organize and operate an urban redevelopment program; 209 and 210 (41) Other powers. To exercise and enjoy all other powers, functions, rights, privileges, 211 and immunities necessary or desirable to promote or protect the safety, health, peace, 212 security, good order, comfort, convenience, or general welfare of the city and its 213 inhabitants; to exercise all implied powers necessary or desirable to carry into execution 214 all powers granted in this charter as fully and completely as if such powers were fully 215 stated herein; and to exercise all powers now or in the future authorized to be exercised 216 by other municipal governments under other laws of the State of Georgia; and no listing 217 of particular powers in this charter shall be held to be exclusive of others, nor restrictive 218 of general words and phrases granting powers, but shall be held to be in addition to such 219 powers unless expressly prohibited to municipalities under the Constitution or applicable

221 **SECTION 1.14.**

laws of the State of Georgia.

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Exercise of powers.

All powers, functions, rights, privileges, and immunities of the city, its officers, agencies, or employees shall be carried into execution as provided by this charter. If this charter makes no provisions, such shall be carried into execution as provided by ordinance or as provided by pertinent laws of the State of Georgia.

227 ARTICLE II GOVERNMENT STRUCTURE 228 229 SECTION 2.10. 230 City council creation; number; election. The legislative authority of the government of this city, except as otherwise specifically 231 232 provided in this charter, shall be vested in a city council to be composed of a mayor and five 233 councilmembers. The city council shall in all respects be a successor to and continuation of 234 the governing authority under prior law. The mayor and councilmembers shall be elected in the manner provided by general law and this charter. 235 SECTION 2.11. 236 City council terms and qualifications for office. 237 The members of the city council shall serve for terms of four years and until their respective 238 239 successors are elected and qualified. No person shall be eligible to serve as mayor or 240 councilmember unless that person shall have been a resident of the city for one year prior to 241 the date of election of the mayor or member of the council; each person holding city office 242 shall continue to reside in this city during his or her period of service and to be registered and 243 qualified to vote in municipal elections of this city. SECTION 2.12. 244 245 Vacancy; filling of vacancies. (a) Vacancies. The office of mayor or councilmember shall become vacant upon the 246 occurrence of any event specified by the Constitution, Title 45 of the Official Code of 247 248 Georgia Annotated, or such other applicable laws as are or may hereafter be enacted; provided however, the office of mayor or councilmember shall become vacant upon the 249 unexcused absence of the holder of the office from four consecutive regularly scheduled 250 251 meetings of the city council. Excused absences shall be granted by a majority vote of the remaining city councilmembers and the mayor as provided in Section 2.21 of this charter and 252 shall be entered upon the minutes of the council meeting. 253 (b) Filling of vacancies. A vacancy in the office of mayor or councilmember shall be filled 254 for the remainder of the unexpired term, if any, by appointment by the remaining 255 councilmembers if less than six months remain in the unexpired term, otherwise by an 256

election, as provided for in Section 5.14 of this charter and in accordance with Titles 21 and

45 of the Official Code of Georgia Annotated or other such laws as are or may hereafter be

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enacted. 259 260 SECTION 2.13. 261 Compensation and expenses. 262 The mayor and councilmembers shall receive compensation and expenses for their services 263 as provided by ordinance. 264 SECTION 2.14. 265 Conflicts of interest. 266 (a) Elected and appointed officers of the city are trustees and servants of the residents of the 267 city and shall act in a fiduciary capacity for the benefit of such residents. (b) Neither the mayor nor any member of the city council shall vote upon, sign, or veto any 268 269 ordinance, resolution, contract, or other matter in which that person is financially interested. SECTION 2.15. 270 271 Inquiries and investigations. Following the adoption of an authorizing resolution, the city council may make inquiries and 272 investigations into the affairs of the city and the conduct of any department, office, or agency 273 thereof, and for this purpose may subpoena witnesses, administer oaths, take testimony, and 274 require the production of evidence. Any person who fails or refuses to obey a lawful order 275 issued in the exercise of these powers by the city council shall be punished as provided by 276 277 ordinance. SECTION 2.16. 278 General power and authority of the city council. 279 280 Except as otherwise provided by law or this charter, the city council shall be vested with all

the powers of government of this city as provided by Article I of this charter.

SECTION 2.17.

Eminent domain.

The city council is hereby empowered to acquire, construct, operate, and maintain public ways, parks, public grounds, cemeteries, markets, market houses, public buildings, libraries, sewers, drains, sewage treatment, waterworks, electrical systems, gas systems, airports, hospitals, and charitable, educational, recreational, sport, curative, corrective, detentional, penal, and medical institutions, agencies, and facilities and any other public improvements inside or outside the city and to regulate the use thereof; and for such purposes, property may be condemned under procedures established under general law applicable now or as provided in the future.

SECTION 2.18.

Organizational meetings.

The city council shall hold an organizational meeting on its first meeting date in January following the regular election, as provided in Section 5.11 of this charter. The meeting shall be called to order by the city clerk, and the oath of office shall be administered to the newly elected members as follows:

"I _____ do solemnly swear or affirm that I will properly perform the duties of the office of _____ in and for the City of Norman Park to the best of my knowledge, skill, and ability; that I am not the holder of any unaccounted for public money due to the

State of Georgia or any political subdivision or authority thereof; that I am not the holder of any office of trust under the government of the United States, any other state, or any foreign state, which I am by the laws of the State of Georgia prohibited from holding; that I am qualified to hold the office which I am about to enter according to the Constitution and laws of Georgia; that I will support the Constitutions of the United States and the State of Georgia; and that I have been a resident of the post from which elected and the City of Norman Park for the time required by the Constitution and laws of the State of Georgia and

SECTION 2.19.

the charter of the City of Norman Park, so help me God."

Regular and special meetings.

311 (a) The city council shall hold regular meetings at such times and places as shall be 312 prescribed by ordinance.

(b) Special meetings of the city council may be held on call of the mayor or two members of the city council. Notice of such special meetings shall be served on all other members personally, or by telephone personally, at least 24 hours in advance of the meeting. Such notice to councilmembers shall not be required if the mayor and all councilmembers are present when the special meeting is called. Such notice of any special meeting may be waived by a councilmember in writing before or after such a meeting, and attendance at the meeting shall also constitute a waiver of notice on any business transacted in such councilmember's presence. Only the business stated in the call may be transacted at the special meeting.

(c) All meetings of the city council shall be public to the extent required by law, and notice

(c) All meetings of the city council shall be public to the extent required by law, and notice to the public of special meetings shall be made fully as is reasonably possible as provided by Code Section 50-14-1 of the Official Code of Georgia Annotated or other such applicable laws as are or may hereafter be enacted.

SECTION 2.20.

Rules of procedure.

- 328 (a) The city council shall adopt its rules of procedure and order of business consistent with 329 the provisions of this charter and shall provide for keeping a journal of its proceedings which 330 shall be a public record.
- 331 (b) All committees and committee chairs and officers of the city council shall be appointed 332 by the mayor and shall serve at the pleasure of the mayor. The mayor shall have the power 333 to appoint new members to any committee at any time.

SECTION 2.21.

335 Quorum; voting.

Three councilmembers shall constitute a quorum and shall be authorized to transact business of the city council. Voting on the adoption of ordinances shall be by oral vote, and the vote shall be recorded in the journal; but any member of the city council shall have the right to request a roll-call vote, and such vote shall be recorded in the journal. Except as otherwise provided in this charter, the affirmative vote of three councilmembers shall be required for the adoption of any ordinance, resolution, or motion. The mayor shall vote only in the event of a tie. An abstention shall not be counted as either an affirmative or negative vote.

SECTION 2.22.

Ordinance form; procedures.

- (a) Every proposed ordinance should be introduced in writing and in the form required for final adoption. No ordinance shall contain a subject which is not expressed in its title. The enacting clause shall be "It is hereby ordained by the governing authority of the City of Norman Park" and every ordinance shall so begin.(b) An ordinance may be introduced by any councilmember and be read at a regular or
- (b) An ordinance may be introduced by any councilmember and be read at a regular or special meeting of the city council. Ordinances shall be considered and adopted or rejected by the city council in accordance with the rules which it shall establish. Except for emergency ordinances, all ordinances shall have two separate readings; provided, however, the city council may dispense with the second reading with the unanimous consent of the members present. Upon introduction of any ordinance, the city clerk shall as soon as possible distribute a copy to the mayor and to each councilmember and shall file a reasonable number of copies in the office of the city clerk and at such other public places as the city council may designate.

SECTION 2.23.

359 Action requiring an ordinance.

360 Acts of the city council which have the force and effect of law shall be enacted by ordinance.

SECTION 2.24.

362 Emergencies.

(a) To meet a public emergency affecting life, health, property, or public peace, the city council may convene on call of the mayor or three councilmembers and promptly adopt an emergency ordinance, but such ordinance may not levy taxes; grant, renew, or extend a franchise; regulate the rate charged by any public utility for its services; or authorize the borrowing of money except for loans to be repaid within 30 days. An emergency ordinance shall be introduced in the form prescribed for ordinances generally, except that it shall be plainly designated as an emergency ordinance and shall contain, after the enacting clause, a declaration stating that an emergency exists and describing the emergency in clear and specific terms. An emergency ordinance may be adopted, with or without amendment, or rejected at the meeting at which it is introduced, but the affirmative vote of at least three councilmembers shall be required for adoption. It shall become effective upon adoption or at such later time as it may specify. Every emergency ordinance shall automatically stand repealed 30 days following the date upon which it was adopted, but this shall not prevent

re-enactment of the ordinance in the manner specified in this section if the emergency still exists. An emergency ordinance may also be repealed by adoption of a repealing ordinance in the same manner specified in this section for adoption of amergancy ordinances.

- in the same manner specified in this section for adoption of emergency ordinances.
- 379 (b) Such meetings shall be open to the public to the extent required by law, and notice to the
- public of emergency meetings shall be made as fully as is reasonably possible in accordance
- with Code Section 50-14-1 of the Official Cod of Georgia Annotated or such other applicable
- laws as are or may hereafter be enacted.

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383 **SECTION 2.25.**

384 Codes of technical regulations.

(a) The city council may adopt any standard code of technical regulations by reference thereto in an adopting ordinance. The procedure and requirements governing such adopting ordinance shall be as prescribed for ordinances generally except that: (1) the requirements of subsection (b) of Section 2.22 of this charter for distribution and filing of copies of the ordinance shall be construed to include copies of any code of technical regulations as well as the adopting ordinance; and (2) a copy of each adopted code of technical regulations as well as the adopting ordinance shall be authenticated and recorded by the city clerk pursuant to Section 2.26 fo this charter.

(b) Copies of any adopted code of technical regulations shall be made available by the cityclerk for inspection by the public.

395 **SECTION 2.26.**

Signing; authenticating; recording; codification; printing.

- 397 (a) The city clerk shall authenticate by his or her signature and record in full, in a properly indexed book kept for that purpose, all ordinances adopted by the city council.
- 399 (b) The city council shall provide for the preparation of a general codification of all the

ordinances of the city having the force and effect of law. The general codification shall be

- 401 adopted by the city council by ordinance and shall be published promptly, together with all
- 402 amendments thereto and such codes of technical regulations and other rules and regulations
- 403 as the city council may specify. This compilation shall be known and may be cited officially
- 404 as "The Code of the City of Norman Park, Georgia." Copies of the code shall be furnished
- 405 to all officers, departments, and agencies of the city and made available for purchase by the
- 406 public at a reasonable price as fixed by the city council.
- 407 (c) The city council shall cause each ordinance and each amendment to this charter to be
- 408 printed promptly following its adoption, and the printed ordinances and charter amendments
- shall be made available for purchase by the public at reasonable prices to be fixed by the city

council. Following publication of the first code under this charter and at all times thereafter, the ordinances and charter amendments shall be printed in substantially the same style as the code currently in effect and shall be suitable in form for incorporate therein. The city council shall make such further arrangements as deemed desirable with reproduction and distribution of any current changes in or additions to codes of technical regulations and other rules and regulations included in the code.

416 SECTION 2.27.

417 Chief executive officer.

418 The mayor shall be the chief executive of this city. The mayor shall possess all of the executive and administrative power granted to the city under the Constitution and laws of the State of Georgia and all the executive powers contained in this charter. 420

421 SECTION 2.28.

- 422 Powers and duties of mayor.
- As the chief executive of this city, the mayor shall: 423
- 424 (1) See that all laws and ordinances of the city are faithfully executed;
- (2) Exercise supervision over all executive and administrative work of the city and over 425
- 426 all employees and departments of the city and provide for the coordination of
- administrative activities; 427
- 428 (3) Prepare and submit to the city council a recommended operating budget and capital
- 429 budget;

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- (4) Submit to the city council at least once a year a statement covering the financial 430
- conditions of the city and, from time to time, such other information as the city council 431
- 432 may request;
- (5) Recommend to the city council such measures relative to the affairs of the city, 433
- improvement of the government, and promotion of the welfare of its inhabitants as the 434
- 435 mayor may deem expedient;
- (6) Call special meetings of the city council as provided for in Section 2.19 of this 436
- 437 charter;
- (7) Preside at all meetings of the city council and vote only in the event of a tie or when 438
- an affirmative or negative vote by the mayor constitutes a majority of three votes; 439
- (8) Provide for an annual audit of all accounts of the city; 440
- 441 (9) Require any department or agency of the city to submit written reports whenever the
- 442 mayor deems it expedient; and

(10) Perform such other duties as may be required by law, this charter, or by ordinance.

444 SECTION 2.29. 445 Mayor pro tempore; selection; duties. 446 By a majority vote, the city council shall elect a councilmember to serve as mayor pro 447 tempore. In the mayor's absence, the mayor pro tempore shall preside at meetings of the city 448 council and shall assume the duties and powers of the mayor upon the mayor's physical or 449 mental disability, provided that the mayor pro tempore shall vote as a member of the city 450 council at all times when serving as mayor pro tempore. 451 ARTICLE III 452 ADMINISTRATIVE AFFAIRS 453 SECTION 3.10. 454 Administrative and service departments. 455 (a) Except as otherwise provided in this charter, the city council, by ordinance, shall 456 prescribe the functions and duties of and establish, abolish, alter, consolidate, or leave vacant all nonelective offices, positions of employment, departments, and agencies of the city as 457 458 necessary for the proper administration of the affairs and government of this city. 459 (b) Except as otherwise provided by this charter or by law, the directors of city departments and other appointed officers of the city shall be appointed solely on the basis of their 460 461 respective administrative and professional qualifications. 462 (c) All appointed officers and directors of departments shall receive such compensation as 463 prescribed by ordinance. (d) There shall be a director of each department or agency who shall be its principal officer. 464 465 Each director shall, subject to the direction and supervision of the mayor, be responsible for the administration and direction of the affairs and operations of that director's department or 466 467 agency. 468 (e) All appointed officers, directors, and department heads under the supervision of the mayor shall be nominated by the mayor with confirmation of appointment by the city 469 council. All appointed officers, directors, and department heads shall be employees at will 470 471 and subject to removal or suspension at any time by the mayor unless otherwise provided by

law or ordinance.

Boards, commissions, and authorities.

473 **SECTION 3.11.**

- 475 (a) The city council shall create by ordinance such boards, commissions, and authorities to
- 476 fulfill any investigative, quasi-judicial, or quasi-legislative function the city council deems
- 477 necessary and shall by ordinance establish the composition, period of existence, duties, and
- 478 powers thereof.

- 479 (b) All members of boards, commissions, and authorities of the city shall be appointed by
- 480 the city council for such terms of office and in such manner as shall be provided by
- 481 ordinance, except where other appointing authority, terms of office, or manner of
- appointment is prescribed by this charter or by law.
- 483 (c) The city council, by ordinance, may provide for the compensation and reimbursement
- for actual and necessary expenses of the members of any board, commission, or authority.
- 485 (d) Except as otherwise provided by this charter or by law, no member of any board,
- 486 commission, or authority shall hold any elective office in the city.
- 487 (e) Any vacancy on a board, commission, or authority of the city shall be filled for the
- 488 unexpired term in the manner prescribed in this charter for the original appointment, except
- as otherwise provided by this charter or by law.
- 490 (f) No member of a board, commission, or authority shall assume office until that person has
- 491 executed and filed with the city clerk an oath obligating himself or herself to faithfully and
- 492 impartially perform the duties of that member's office, such oath to be prescribed by
- 493 ordinance and administered by the mayor.
- 494 (g) All board members serve at will and may be removed at any time by a vote of three
- 495 members of the city council unless otherwise provided by law.
- 496 (h) Except as otherwise provided by this charter or by law, each board, commission, or
- 497 authority of the city shall elect one of its members as chairperson and one member as vice
- 498 chairperson and may elect as its secretary one of its own members or may appoint as
- 499 secretary an employee of the city. Each board, commission, or authority of the city
- 500 government may establish such bylaws, rules, and regulations, not inconsistent with this
- 501 charter, ordinances of the city, or law, as it deems appropriate and necessary for the
- 502 fulfillment of its duties or the conduct of its affairs. Copies of such bylaws, rules, and
- regulations shall be filed with the city clerk.

SECTION 3.12.

505 City attorney.

The city council shall appoint a city attorney, together with such assistant city attorneys as may be authorized, and shall provide for the payment of such attorney or attorneys for services rendered to the city. The city attorney shall be responsible for providing for the representation and defense of the city in all litigation in which the city is a party; may be the prosecuting officer in the municipal court; shall attend the meetings of the city council as directed; shall advise the city council, mayor, and other officers and employees of the city concerning legal aspects of the city's affairs; and shall perform such other duties as may be required by virtue of the person's position as city attorney.

SECTION 3.13.

515 City clerk.

The city council shall appoint a city clerk who shall not be a councilmember. The city clerk shall be custodian of the official city seal and city records; maintain city council records required by this charter; and perform such other duties as may be required by the city council. The city clerk shall be under the supervision of the mayor.

SECTION 3.14.

521 Personnel policies.

All employees serve at will and may be removed from office at any time unless otherwise provided by ordinance.

524 ARTICLE IV
525 JUDICIAL BRANCH
526 SECTION 4.10.
527 Municipal court creation.

There shall be a court to be known as the Municipal Court of the City of Norman Park.

529	SECTION 4.11.
530	Chief judge; associate judge.
521	(a) The municipal court shall be presided over by a chief judge and such part-time, full-time,
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532533	or stand-by judges as shall be provided by ordinance. (b) No person shall be qualified or eligible to serve as a judge on the municipal court unless.
534	(b) No person shall be qualified or eligible to serve as a judge on the municipal court unless that person shall have attained the age of 21 years and shall possess all qualifications
535	required by law. All judges shall be appointed by the city council and shall serve until a
536	successor is appointed and qualified.
537	(c) Compensation of the judges shall be fixed by ordinance.
538	(d) Judges serve at will and may be removed from office at any time by the city council
539	unless otherwise provided by ordinance.
540	(e) Before assuming office, each judge shall take an oath, given by the mayor, that the judge
541	will honestly and faithfully discharge the duties of the office to the best of that person's
542	ability and without fear, favor, or partiality. The oath shall be entered upon the minutes of
543	the city council journal required in Section 2.20 of this charter.
J - J	the city council journal required in Section 2.20 of this charter.
544	SECTION 4.12.
545	Convening.
546	The municipal court shall be convened at regular intervals as provided by ordinance.
547	SECTION 4.13.
548	Jurisdiction; powers.
549	(a) The municipal court shall try and punish violations of this charter, all city ordinances,
550	and such other violations as provided by law.
551	(b) The municipal court shall have authority to punish those in its presence for contempt,
552	provided that such punishment shall not exceed \$500.00 or ten days in jail.
553	(c) The municipal court may fix punishment for offenses within its jurisdiction not
554	exceeding a fine of \$1,000.00 or imprisonment for 180 days, or both such fine and
555	imprisonment, or may fix punishment by fine, imprisonment, or alternative sentencing as
556	now or hereafter provided by law.
557	(d) The municipal court shall have authority to establish a schedule of fees to defray the cost
558	of operation and shall be entitled to reimbursement of the cost of meals, transportation, and
559	care of prisoners bound over to superior courts for violations of state law.

(e) The municipal court shall have authority to establish bail and recognizances to ensure the presence of those charged with violations before said court and shall have discretionary authority to accept cash or personal or real property as surety for the appearance of persons charged with violations. Whenever any person shall give bail for that person's appearance and shall fail to appear at the time fixed for trial, the bond shall be forfeited by the judge presiding at such time and an execution issued thereon by serving the defendant and the defendant's sureties with a rule nisi at least two days before a hearing on the rule nisi. In the event that cash or property is accepted in lieu of bond for security for the appearance of a defendant at trial, and if such defendant fails to appear at the time and place fixed for trial, the cash so deposited shall be on order of the judge declared forfeited to the city or the property so deposited shall have a lien against it for the value forfeited which lien shall be enforceable in the same manner and to the same extent as a lien for city property taxes.

- (f) The municipal court shall have the same authority as superior courts to compel the production of evidence in the possession of any party; to enforce obedience to its orders, 574 judgments, and sentences; and to administer such oaths as are necessary.
- (g) The municipal court may compel the presence of all parties necessary to a proper 575 576 disposal of each case by the issuance of summonses, subpoenas, and warrants which may be 577 served as executed by any officer as authorized by this charter or by law.
 - (h) Each judge of the municipal court shall be authorized to issue warrants for the arrest of persons charged with offenses against any ordinance of the city, and each judge of the municipal court shall have the same authority as a magistrate of the state to issue warrants for offenses against state laws committed within the city.

582 **SECTION 4.14.**

583 Certiorari.

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The right of certiorari from the decision and judgment of the municipal court shall exist in all criminal cases and ordinance violation cases, and such certiorari shall be obtained under the sanction of a judge of the Superior Court of Colquitt County under the laws of the State of Georgia regulating the granting and issuance of writs of certiorari.

SECTION 4.15. 588

589 Rules for court.

> With the approval of the city council, the judge of municipal court shall have full power and authority to make reasonable rules and regulations necessary and proper to secure the efficient and successful administration of the municipal court; provided, however, that the

city council may adopt in part or in total the rules and regulations applicable to municipal courts. The rules and regulations made or adopted shall be filed with the city clerk, shall be available for public inspection, and, upon request, a copy shall be furnished to all defendants in municipal court proceedings at least 48 hours prior to said proceedings.

SECTION 4.16.

Indigent defense and prosecutor.

The mayor and council shall have the power to provide for a system of defense for indigent persons charged in the municipal court of the City of Norman Park with violations of ordinances state laws and for the prosecution of such cases by a prosecutor and to provide for and require the expense of same to be prorated over all criminal cases disposed of by the court and all bond forfeitures in said cases, to be imposed by the municipal court judge and collected in all criminal cases and in bond forfeitures in such cases as costs in addition to fines, penalties, and all other costs.

606 ARTICLE V
607 ELECTIONS AND REMOVAL
608 SECTION 5.10.
609 Applicability of general law.

All primaries and elections shall be held and conducted in accordance with Chapter 2 of Title 21 of the Official Code of Georgia Annotated, the "Georgia Election Code," as now or hereafter amended.

SECTION 5.11.

Regular elections; time for holding.

Beginning in 2010, on the Tuesday following the first Monday in November, there shall be an election for mayor and two city councilmembers for a term of three years. Thereafter, on the Tuesday following the first Monday in November of 2013 and every four years thereafter, the mayor and two councilmembers shall be elected for four-year terms. On Tuesday following the first Monday in November of 2011, and every four years thereafter, three councilmembers shall be elected. The terms of office shall begin at the organizational meeting as provided in Section 2.18 of this charter.

622	SECTION 5.12.
623	Nonpartisan elections.
624	Political parties shall not conduct primaries for city offices, and names of all candidates for
625	city offices shall be listed without party designations.
626	SECTION 5.13.
627	Election by plurality.
628	The person receiving a plurality of the votes cast for the office of mayor shall be elected.
629	The persons receiving the highest number of votes cast for city council positions shall be
630	elected.
631	SECTION 5.14.
632	Special elections; vacancies.
633	In the event that the office of mayor or councilmember shall become vacant as provided in
634	Section 2.12 of this charter, the city council or those remaining shall appoint a successor for
635	the remainder of the term if less than six months remain in the unexpired term. In all other
636	respects, the special election shall be held and conducted in accordance with Chapter 2 of
637	Title 21 of the Official Code of Georgia Annotated, the "Georgia Election Code," as now or
638	hereafter amended.
639	SECTION 5.15.
640	Other provisions.
641	Except as otherwise provided by this charter, the city council shall, by ordinance, prescribe
642	such rules and regulations it deems appropriate to fulfill any options and duties required by
643	Chapter 2 of Title 21 of the Official Code of Georgia Annotated, the "Georgia Election
644	Code," as now or hereafter amended.
645	SECTION 5.16.
646	Removal of officers.
647	(a) The mayor, councilmembers, or other appointed officers provided for in this charter shall
648	be removed from office for any one or more of the causes provided in Title 45 of the Official
649	Code of Georgia Annotated or such other applicable laws as are or may hereafter be enacted.

(b) Removal of an officer pursuant to subsection (a) of this section shall be accomplished by one of the following methods:

(1) Following a hearing at which an impartial panel shall render a decision. In the event an elected officer is sought to be removed by the action of the city council, such officer shall be entitled to a written notice specifying the ground or grounds for removal and to a public hearing which shall be held not less than ten days after the service of such written notice. The city council shall provide by ordinance for the manner in which such hearings shall be held. Any elected officer sought to be removed from office as provided in this paragraph shall have the right of appeal from the decision of the city council to the Superior Court of Colquitt County. Such appeal shall be governed by the same rules as govern appeals to the superior court from the probate court; or

(2) By an order of the Superior Court of Colquitt County following a hearing on a complaint seeking such removal brought by any resident of the City of Norman Park.

663 ARTICLE VI
664 FINANCE
665 SECTION 6.10.
666 Property tax.

The city council may assess, levy, and collect an ad valorem tax on all real and personal property within the corporate limits of the city that is subject to such taxation by the state and county. This tax is for the purpose of raising revenues to defray the costs of operating the city government, of providing governmental services, for the repayment of principal and interest on general obligations, and for any other public purpose as determined by the city council in its discretion.

SECTION 6.11.

Millage rate; due dates; payment methods.

The city council, by ordinance, shall establish a millage rate for the city property tax, a due date, and the time period within which these taxes must be paid. The city council, by ordinance, may provide for the payment of these taxes by installments or in one lump sum, as well as authorize the voluntary payment of taxes prior to the time when due.

SECTION 6.12.

Occupation and business taxes.

The city council, by ordinance, shall have the power to levy such occupation or business taxes as are not denied by law. The city council may classify businesses, occupations, or professions for the purpose of such taxation in any way which may be lawful and may compel the payment of such taxes as provided in Section 6.18 of this charter.

SECTION 6.13.

Regulatory fees; permits.

The city council, by ordinance, shall have the power to require businesses or practitioners doing business within this city to obtain a permit for such activity from the city and pay a reasonable regulatory fee for such permit as provided by general law. Such fees shall reflect the total cost to the city for regulating the activity and, if unpaid, shall be collected as provided in Section 6.18 of this charter.

SECTION 6.14.

Franchises.

(a) The city council shall have the power to grant franchises for the use of this city's streets and alleys for the purposes of railroads, street railways, telephone companies, electric companies, electric membership corporations, cable television and other telecommunications companies, gas companies, transportation companies, and other similar organizations. The city council shall determine the duration, terms, whether the same shall be exclusive or nonexclusive, and the consideration for such franchises; provided, however, no franchise shall be granted for a period in excess of 35 years, and no franchise shall be granted unless the city receives just and adequate compensation therefor. The city council shall provide for the registration of all franchises with the city clerk in a registration book kept by the city clerk. The city council may provide by ordinance for the registration within a reasonable time of all franchises previously granted.

(b) If no franchise agreement is in effect, the city council has the authority to impose a tax on gross receipts for the use of this city's streets and alleys for the purposes of railroads, street railways, telephone companies, electric companies, electric membership corporations, cable television and other telecommunications companies, gas companies, transportation companies, and other similar organizations.

Service charges.

710 SECTION 6.15. 711

712 The city council, by ordinance, shall have the power to assess and collect fees, charges, and 713 tolls for sewers, sanitary and health services, or any other services provided or made 714 available within and without the corporate limits of the city for the total cost to the city of 715 providing or making available such services. If unpaid, such charges shall be collected as

provided in Section 6.18 of this charter.

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717 SECTION 6.16.

718 Special assessments.

The city council, by ordinance, shall have the power to assess and collect the cost of constructing, reconstructing, widening, or improving any public way, street, sidewalk, curbing, gutters, sewers, or other utility mains and appurtenances from the abutting property owners under such terms and conditions as are reasonable. If unpaid, such charges shall be collected as provided in Section 6.18 of this charter.

SECTION 6.17. 724

725 Construction; other taxes and fees.

The city shall be empowered to levy any other tax or fee allowed now or hereafter by law, 726 and the specific mention of any right, power, or authority in this article shall not be construed 727 as limiting in any way the general powers of this city to govern its local affairs. 728

SECTION 6.18. 729

730 Collection of delinquent taxes and fees.

The city council, by ordinance, may provide generally for the collection of delinquent taxes, fees, or other revenue due the city under Sections 6.10 through 6.17 of this charter by whatever reasonable means as are not precluded by law. This shall include providing for the dates when the taxes or fees are due; later penalties or interest; issuance and execution of fi. fas., creation and priority of liens; making delinquent taxes and fees the personal debts of the persons required to pay the taxes or fees imposed; revoking city permits for failure to pay any city taxes or fees; and providing for the assignment or transfer of tax executions.

738 SECTION 6.19. 739 General obligation bonds. 740 The city council shall have the power to issue bonds for the purpose of raising revenue to 741 carry out any project, program, or venture authorized under this charter or the laws of the 742 state. Such bonding authority shall be exercised in accordance with the laws governing bond 743 issuance by municipalities in effect at the time said issue is undertaken. 744 SECTION 6.20. 745 Revenue bonds. 746 Revenue bonds may be issued by the city council as state law now or hereafter provides. 747 Such bonds are to be paid out of any revenue produced by the project, program, or venture 748 for which they were issued. SECTION 6.21. 749 750 Short term loans. The city may obtain short term loans and must repay such loans not later than December 31 751 752 of each year, unless otherwise provided by law. 753 SECTION 6.22. 754 Lease-purchase contracts. 755 The city may enter into multiyear lease, purchase, or lease-purchase contracts for the acquisition of goods, materials, real and personal property, services, and supplies provided 756 757 the contract terminates without further obligation on the part of the municipality at the close of the calendar year in which it was executed and at the close of each succeeding calendar 758 759 year for which it may be renewed. Contracts must be executed in accordance with the requirements of Code Section 36-60-13 of the Official Code of Georgia Annotated or other 760 761 such applicable laws as are or may hereafter be enacted.

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762	SECTION 6.23.
763	Fiscal year.
764	The city council shall set the fiscal year by ordinance. This fiscal year shall constitute the
765	budget year and the year for financial accounting and reporting of each and every office,
766	department, agency, and activity of the city government.
767	SECTION 6.24.
768	Preparation of budgets.
769	The city council shall provide an ordinance on the procedures and requirements for the
770	preparation and execution of an annual operating budget, a capital improvement plan, and
771	a capital budget, including requirements as to the scope, content, and form of such budgets
772	and plans.
773	SECTION 6.25.
774	Submission of operating budget to city council.
775	On or before a date fixed by the city council, but not later than 60 days prior to the beginning
776	of each fiscal year, the mayor shall submit to the city council a proposed operating budget
777	for the ensuing fiscal year. The budget shall be accompanied by a message from the mayor
778	containing a statement of the general fiscal policies of the city, the important features of the
779	budget, explanations of major changes recommended for the next fiscal year, a general
780	summary of the budget, and such other pertinent comments and information. The operating
781	budget and the capital budget required by this article, the budget message, and all supporting
782	documents shall be filed in the office of the city clerk and shall be open to public inspection.
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783	SECTION 6.26.
784	Action by city council on budget.
785	(a) The city council may amend the operating budget proposed by the mayor, except that the
786	budget as finally amended and adopted must provide for all expenditures required by state
787	law or by other provisions of this charter and for all debt service requirements for the ensuing
788	fiscal year, and the total appropriations from any fund shall not exceed the estimated fund

balance, reserves, and revenues. 789 (b) The city council, by ordinance, shall adopt the final operating budget for the ensuing 790 fiscal year not later than the first day of the fiscal year. If the city council fails to adopt the 791

budget by this date, the amounts appropriated for operation for the current fiscal year shall be deemed adopted for the ensuing fiscal year on a month-to-month basis, with all items prorated accordingly until such time as the city council adopts a budget for the ensuing fiscal year. Adoption of the budget shall take the form of an appropriations ordinance setting out the estimated revenues in detail by sources and making appropriations according to fund and by organizational unit, purpose, or activity as set out in the budget preparation ordinance adopted pursuant to Section 6.24 of this charter.

(c) The amount set out in the adopted operating budget for each organizational unit shall constitute the annual appropriation for such unit, and no expenditure shall be made or encumbrance created in excess of the otherwise unencumbered balance of the appropriations or allotment thereof to which it is chargeable.

SECTION 6.27.

Tax levies.

The city council shall levy by ordinance such taxes as are necessary. The taxes and tax rates set by such ordinance shall be such that reasonable estimates of revenues from such levy shall at least be sufficient, together with other anticipated revenues, fund balances, and applicable reserves, to equal the total amount appropriated for each of the several funds set forth in the annual operating budget for defraying the expenses of the general government of this city.

SECTION 6.28.

812 Changes in appropriations.

The city council, by ordinance, may make changes in the appropriations contained in the current operating budget at any regular meeting or special or emergency meeting called for such purpose, but any additional appropriations shall be made only from an existing unexpended surplus.

SECTION 6.29.

818 Independent audit.

There shall be an annual independent audit of all city accounts, funds, and financial transactions by a certified public accountant selected by the city council. The audit shall be conducted according to generally accepted auditing principles. Any audit of any funds by

822 the state or federal governments may be accepted as satisfying the requirements of this charter. Copies of annual audit reports shall be available at printing costs to the public. 823

824 SECTION 6.30. 825 Contracting procedures. 826 No contract with the city shall be binding on the city unless: 827 (1) It is in writing; 828 (2) It is drawn by or submitted to and reviewed by the city attorney and, as a matter of course, is signed by the city attorney to indicate such drafting or review; and 829 830 (3) It is made or authorized by the city council, and such approval is entered in the city 831 council journal of proceedings pursuant to Section 2.21 of this charter. 832 **SECTION 6.31** 833 Centralized purchasing.

The city council, by ordinance, shall prescribe procedures for a system of centralized purchasing for the city.

SECTION 6.32. 836

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Sale and lease of city property. 837

- 838 (a) The city council may sell and convey or lease any real or personal property owned or held by the city for government or other purposes as now or hereafter provided by law. 839
- (b) The city council may quitclaim any rights it may have in property not needed for public 840 841 purposes upon report by the mayor and adoption of a resolution, both finding that the property is not needed for public or other purposes and that the interest of the city has no 842 readily ascertainable monetary value.
- 844 (c) Whenever in opening, extending, or widening any street, avenue, alley, or public place 845 of the city a small parcel or tract of land is cut off or separated by such work from a larger tract or boundary of land owned by the city, the city council may authorize the mayor to sell 846 and convey said cut off or separated parcel or tract of land to an abutting or adjoining 847 property owner or owners where such sale and conveyance facilitates the enjoyment of the 848 849 highest and best use of the abutting owner's property. Included in the sales contract shall be a provision for the rights of way of said street, avenue, alley, or public place. Each abutting 850 851 property owner shall be notified of the availability of the property and given the opportunity

to purchase said property under such terms and conditions as set out by ordinance. All deeds and conveyances heretofore and hereafter so executed and delivered shall convey all title and interest the city has in such property, notwithstanding the fact that no public sale after advertisement was or is hereafter made.

856 ARTICLE VII 857 **GENERAL PROVISIONS** 858 SECTION 7.10. 859 Bonds for officials.

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The officers and employees of this city, both elected and appointed, shall execute such surety or fidelity bonds in such amounts and upon such terms and conditions as the city council shall from time to time require by ordinance or as may be provided by law.

863 SECTION 7.11.

864 Prior ordinances.

> All ordinances, resolutions, rules, and regulations now in force in the city and not inconsistent with this charter are hereby declared valid and of full effect and force until amended or repealed by the city council.

SECTION 7.12. 868

869 Existing personnel and officers.

Except as specifically provided otherwise by this charter, all personnel and officers of the city and their rights, privileges, and powers shall continue beyond the time this charter takes effect for a period of 180 days before or during which the existing city council shall pass a transition ordinance detailing the changes in personnel and appointed officers required or desired and arranging such titles, rights, privileges, and powers as may be required or desired to allow a reasonable transition.

SECTION 7.13. 876

877 Pending matters.

Except as specifically provided otherwise by this charter, all rights, claims, actions, orders, 878 contracts, and legal or administrative proceedings shall continue, and any such ongoing work

or cases shall be completed by such city agencies, personnel, or offices as may be provided by the city council.

882 **SECTION 7.14.**

883 Construction.

- 884 (a) Section captions in this charter are informative only and are not to be considered as a part
- 885 thereof.
- 886 (b) The word 'shall' is mandatory and the word 'may' is permissive.
- 887 (c) The singular shall include the plural, the masculine shall include the feminine, and vice
- 888 versa.
- **SECTION 7.15.**
- Severability.

If any article, section, subsection, paragraph, sentence, or part thereof of this charter shall be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect nor impair other parts of this charter unless it clearly appears that such other parts are wholly and necessarily dependent upon the part held to be invalid or unconstitutional, it being the legislative intent in enacting this charter that each article, section, subsection, paragraph,

sentence, or part thereof be enacted separately and independent of each other.

SECTION 7.16.

898 Specific repealer.

- An Act incorporating the City of Norman Park in the County of Colquitt, State of Georgia, approved February 20, 1976, (Ga. L. 1976, p.2661), as amended, is hereby repealed in its entirety; and all amendatory acts thereto are likewise repealed in their entirety. All other
- laws and parts of laws in conflict with this charter are hereby repealed.
- 903 **SECTION 7.17.**
- 904 Effective date.
- This Act shall become effective upon its approval by the Governor or upon its becoming law
- 906 without such approval.

907 **SECTION 7.18.**

908 General repealer.

All laws and parts of laws in conflict with this Act are repealed.